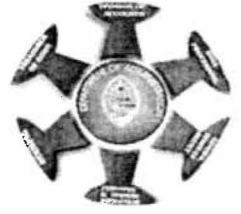




Felix P. Camacho
Governor
Michael W. Cruz
Lieutenant Governor

GOVERNMENT OF GUAM
(GUBETNOMENTON GUAHAN)
DEPARTMENT OF ADMINISTRATION
(DIPATTAMENTON ATMENESTRASION)
DIRECTOR'S OFFICE

(Ufisinan Direktot)
Post Office Box 884 • Hagatna, Guam 96932
• Tel (671) 475-1101/1250 • Fax: (671) 477-6788



Lourdes M. Perez
Director
Joseph C. Manibusan
Deputy Director

MEMORANDUM

January 30, 2009

TO: The Honorable Felix P. Camacho, Governor of Guam
FROM: Director, Department of Administration
SUBJECT: Reporting Requirements: PL29-19 - Guam Public Transportation System

Buenas yan Hafa Adai! Enclosed herewith is the report pursuant to the above requirements. This particular annual reporting requirement, due no later than January 30th of each year, went into effect with the enactment of PL29-19. As each year passes, and as the program matures, the information provided in this report will be more robust.

Training of the provider's employees and police clearance

Pursuant to subsection 3101.1.a: With the cooperation and support of the Center for Excellence in Developmental Disabilities Education Research and Services (CEDDERS), at the University of Guam, the following training courses were delivered by CEDDERS:

- Wheelchair Securement - see attachments
- Passenger Sensitivity - see attachments
- Passenger Assistance - see attachments
- Passenger Relations - see attachments
- Police Clearance - see attachments

Bid and Contract requirements

Pursuant to subsection 3101.1.b: The requirement of training and certification shall be included into all bids and contracts.

Development of training programs

Pursuant to subsection 3101.1.c: DOA is coordinating with UOG-CEDDERS regarding format and structure of the courses required by subsection 3101.1.a above. The subject areas for the training include: Wheelchair Securement, Safety, Passenger Sensitivity, Passenger Assistance, and Passenger Relations.

This report is also available on our website at <http://www.dpts.doa.guam.gov>

Lourdes M. Perez
LOURDES M. PEREZ

Attachments

36-09-0174

Office of the Speaker
Judith T. Won Pat, Ed. D.

Date 1/30/09
Time 10:40 AM
Received by [Signature]

CC: Judith T. Won Pat, Speaker, Thirtieth Guam Legislature
Doris F. Brooks, Public Auditor, Office of the Guam Public Auditor
Bruce E. Kloppenburg, President, Kloppenburg Enterprises, Inc.

0191

2009 FEB - 2 PM 12:38 - WWP



Guam Center for Excellence in
 Developmental Disabilities Education, Research, and Service
 University of Guam · *Unibetsedåt Guahan*
 Office of Academic and Student Affairs
 Hs #29 Dean Circle · UOG Station · Mangilao, Guam 96923
 (671) 735-2481 (V) · (671) 734-6531 (TTY) · (671) 734-5709 (Fax)



January 13, 2009

Joseph C. Manibusan, Deputy Director
 Department of Administration
 Hagatna, Guam

Dear Mr. Manibusan,

At the close of the 2008 calendar year, thirty-eight transit personnel, who work directly with the public, have completed a minimum of 16 hours of passenger assistance training and have tested out with 80% proficiency.

As per public law, each individual possesses a general knowledge and understanding of working with the public, including the proper treatment of customers, inclusive of children, senior citizens, persons with disabilities, and other users of the public transportation services.

I request that you coordinate with your transit services provider to ensure that only employees, who have successfully completed the required training, are assigned to work directly with the public. This would exclude transit drivers who have not completed all components of the training and/or tested to demonstrate proficiency. As per Section 3101.1 (b) of the 2008 budget law, "Non-compliance by a contractor with said requirements *shall* be grounds for the termination of such a contract."

To date, one regular driver has not completed testing. Additionally, eight newer drivers and two part-time drivers have insufficient training hours.

The listing of personnel who meet the requirements follows:

- | | | |
|------------------------|-------------------------|-----|
| • Aguiqui, Judy | Human Relations Manager | KEI |
| • Baskas, Mark | Operator | KEI |
| • Bustos, Albert Mike | Operator | KEI |
| • Chiepot, Eichiro | Operator | KEI |
| • DeGuzman, Eugene | Operator | KEI |
| • Ersin, Wesly | Operator | KEI |
| • Nauta, Frank | Operator | KEI |
| • Nelson, Larry | Operator | KEI |
| • Pangelinan, Esabel | Scheduler | KEI |
| • Phillip, Vincer | Operator | KEI |
| • Pocaigue, Clarissa | Scheduler, Dispatcher | KEI |
| • Quintanilla, Anthony | Operator | KEI |
| • Rabago, Paul | Scheduler, Dispatcher | KEI |
| • Racelis, Douglas, M. | Operator | KEI |
| • Taisague, Joaquin | Operator | KEI |
| • Taitague, Greg | Operator | KEI |

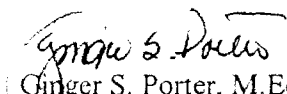
• Tibajares, Joey	Operator	KEI
• Torres, Kevin	Operator	KEI
• Wolford, Shawn	Operator	KEI
• Aguon, Remedio	Operator	MHI
• Aquino, Jackie	Operator	MHI
• Babauta, Felipe	Operator	MHI
• Edmund, Erick	Operator	MHI
• Pacho, Alberto	Operator	MHI
• Patague, Teofilo	Operator	MHI
• Quinata, Robert J.	Operator	MHI
• Rabago, Ricky M.	Operator	MHI
• Saguilla, Teddy	Operator	MHI
• Sinfiano, Soni	Operator	MHI
• Yoichi, Kirino	Operator	MHI
• Dacanay, Angel	Operator	Sanko
• Duenas, Jesus	Operator	Sanko
• Fejeran, Alberto	Operator	Sanko
• Hidalgo, Respy	Operator	Sanko
• Salas, Vincent	Operator	Sanko
• Sanchez, Agustin R.	Operator	Sanko
• Santos, Benito	Operator	Sanko
• Torre, Vicente	Operator	Sanko

Each completer will receive a written Certificate of Proficiency. Copies will be provided to their respective employers and to the Department of Administration, and certification of hours will remain on record at the University. You will be provided any amendments to the above listing for your January 30th reporting to the Governor and the Legislature.

Guam CEDDERS and the University of Guam appreciate the opportunity to develop the passenger assistance skills of these professional operators. The experience of knowing these individuals and raising the quality of passenger service they deliver has been a rewarding one. We remain available to continue the yearly refresher training as required by public law and to deliver nationally recognized **Passenger Service and Safety (PASS)** certification training to new operators.

May transit operations have a progressive New Year.

Yours,


 Ginger S. Porter, M.Ed.
 Training Associate, Transportation

Passenger Assistance Training for Transit Operators

Summary Micronesia Hospitality Inc.: Trained to Proficiency

Last Name	First	Company	WC Secure	Attendance/Jan08	Sensitivity	Attendance/Jan 08	Attendance/May08	Passenger Assistance	Attendance/Jun08	Attendance/Jun08	20-Nov-08	Passenger Relations	Attendance/jun08	Attendance/Jun08	Attendanc/Sep08	Attendanc/Sep08
Operators testing out as proficient																
Aguon	Remedio	MHI	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x	x		
Aquino	Jackie	MHI	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x	x		
Babauta	Felipe	MHI	Proficient	x	Proficient	x	x	Proficient		x		Proficient	x	x		
Edmund	Erick	MHI	Proficient	x	Proficient	x	x	Proficient	x			Proficient	x	x		
Pacho	Alberto	MHI	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x	x		
Patague	Teofilo	MHI	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x	x		
Quinata	Robert J.	MHI	Proficient		Proficient		x	Proficient	x	x	x	Proficient	x	x		
Rabago	Ricky M.	MHI	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x	x		
Saguilla	Teddy	MHI	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x	x		
Sinfiano	Soni	MHI	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x	x		
Yoichi	Kirino	MHI	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x			x
Operators requiring training or retesting of one or more components																
Carlos	Policarpio, Jr	MHI	Next training		Proficient		x	Proficient	x	x	x	Proficient	x	x		
Penaflo	John	MHI	Next training		Proficient		x	Proficient	x		x	Proficient		x	X	
Silverio	Alfredo	MHI	Next training		Proficient		x	Retest	x	x	x	Proficient	x	x		
Others requiring training or retesting of one or more components																
Nakajima	Norio	MHI - Mgr		x	Proficient	x		Next training				Next training				
Watabiki	Etsuo	MHI - Mgr		x		x		Next training				Next training				
Cruz	Phillip	Terminated	Proficient	x	Proficient	x	x		x							
Materne	Darrell	Terminated	Proficient	x	Proficient	x	x	Proficient	x	x			x	x		

- * Next training: Schedule to participate in next offered training.
- *To test: Needs to take test to determine competency
- *Retest Needs to retake the test to improve score to competency at 80%

Passenger Assistance Training for Transit Operators

Summary Sanko: Trained to Proficiency

Last Name	First	Company	WC Secure	Attendance/Jan08	Sensitivity	Attendance/Jan 08	Attendance/May08	Passenger Assistance	Attendance/Jun08	Attendance/Jun08	20-Nov-08	Passenger Relations	Attendance/jun08	Attendance/Jun08	Attendance/Sept08	Attendance/Sept08
Operators testing out as proficient																
Dacanay	Angel	Sanko	Proficient	x	Proficient	x	x	Proficient	x	x	x	Proficient	x	x		
Duenas	Jesus	Sanko	Proficient	x	Proficient	x		Proficient	x	x	x	Proficient	x	x		
Fejeran	Alberto	Sanko	Proficient	x	Proficient	x		Proficient	x	x	x	Proficient	x	x		
Hidaigo	Respy	Sanko	Proficient	x	Proficient	x		Proficient	x	x		Proficient	x	x		
Salas	Vincent	Sanko	Proficient	x	Proficient	x	x	Proficient		x	x	Proficient	x	x		
Sanchez	Agustin R.	Sanko	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x	x		
Santos	Benito	Sanko	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x	x		
Torre	Vicente	Sanko	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x	x		
Operators requiring retesting of one or more components																
Aguon	Therese	Sanko	Retest	x	Retest	x	x	To test	x		x	Proficient		x	x	
Salas	Derrick	Sanko	Next training		Proficient		x	Proficient				Proficient	x	x	x	
Others requiring training or retesting of one or more components																
Kanamori	Shuichi	Sanko-Mgr.		x		x		Next training				Next training				
Tubiera	Antonio	Sanko-Mgr	Proficient	x	Proficient	x	x	To test	x	x		Retest		x		
Auayan	Ricardo	Tour bus	Retest	x	Tour	x		Tour				Tour				
Cruz	Anthony J.T.	Tour bus	Next training		Next training		x	Next training	x			Next training				
Hudson	James	Terminated	Proficient	x	Proficient	x	x	To test	x	x		Retest	x	x		
Paguio	Arlene	Resigned	Next training		Proficient			Retest	x	x		Proficient		x	x	
Palomo	Glenn J.	Sanko	Next training	x	Next training		x	Next training				Next training				
Portka	Tony	Terminated	Proficient	x	Proficient	x	x	Next training				Retest	x	x		
Yamasta	David	Part time tra	Proficient	x	To test	x	x	To test		x		Next training				

- * Next training: Schedule to participate in next offered training.
- *To test: Needs to take test to determine competency
- *Retest Needs to retake the test to improve score to competency at 80%

Passenger Assistance Training for Transit Operators

Summary

Kloppenberg Enterprises Inc.: Trained to Proficiency

Last Name	First	Company	WC Secure	Attendance/Jan08	Sensitivity	Attendance/Jan 08	Attendance/May08	Passenger Assistance	Attendance/Jun08	Attendance/Jun08	20-Nov-08	Passenger Relations	Attendance/jun08	Attendance/Jun08	Attendance/Sept08	Attendance/Sept08
Operators testing out as proficient																
Baskas	Mark	Turtle	Proficient	x	Proficient	x		Proficient	x		x	Proficient			X	X
Bustos	Albert Mike	Turtle	Proficient	x	Proficient	x	x	Proficient				Proficient			X	X
Chiepot	Eichiro	Turtle	Proficient	x	Proficient	x	x	Proficient	x	x	x	Proficient			X	X
DeGuzman	Eugene	Turtle	Proficient	x	Proficient	x	x	Proficient	x			Proficient		x	X	
Ersin	Wesly	Turtle	Proficient	x	Proficient	x	x	Proficient			x	Proficient			X	X
Nauta	Frank	Turtle	Proficient	x	Proficient	x	x	Proficient	x		x	Proficient			X	X
Nelson	Larry	Turtle	Proficient	x	Proficient	x	x	Proficient		x		Proficient		x		X
Pangelinan	Esabel	Turtle	Proficient	x	Proficient	x	x	Proficient	x			Proficient			X	X
Phillip	Vincer	Turtle	Proficient	x	Proficient	x	x	Proficient	x			Proficient	x		X	X
Pocaigue	Clarissa	Turtle	Proficient	x	Proficient	x		Proficient	x	x		Proficient				X
Quintanilla	Anthony	Turtle	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient			X	X
Rabago	Paul	Turtle	Proficient	x	Proficient	x	x	Proficient	x			Proficient		x	X	X
Racelis	Douglas M.	Turtle	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient			X	X
Taisague	Joaquin	Turtle	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient			X	X
Taitague	Greg	Turtle	Proficient	x	Proficient	x	x	Proficient			x	Proficient			X	X
Tibajares	Joey	Turtle	Proficient	x	Proficient	x	x	Proficient				Proficient				X
Torres	Kevin	Turtle	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient			X	X
Wolford	Shawn	Turtle	Proficient	x	Proficient	x	x	Proficient			x	Proficient		x	X	
Operators requiring training or retesting of one or more components																
Aunu	Erson	Turtle	Next training		Next training			Next training				Proficient			X	X
Reyes	Jose	Turtle	Retest	x	Medical	x		Next training				To test				X
Tman	Mathew	Turtle	Next training		Next training			Next training				Proficient			X	X
Yinmed	Jonathan	Turtle	Next training		Next training						x	Retest			X	X
Others requiring training or retesting of one or more components																
Aguigui	Judy	Turtle-HR	Proficient	x	Proficient	x	x	Proficient	x	x		Proficient	x	x	X	X
Kloppenberg	Travis	Turtle - Mgr.		x	Proficient		x	To test	x			Next training				
Scott	Donald	Turtle - Mgr.	Proficient	x	To test	x		Next training			x	Next training				
Cruz	Mike	Part time tra	Proficient	x	Proficient	x	x	To test	x			Part time transit				

* Next training: Schedule to participate in next offered training.

*To test: Needs to take test to determine competency

*Retest Needs to retake the test to improve score to competency at 80%

Passenger Assistance Training for Transit Operators

			45/51	46/51	23/26	36/46
Proficiency rate of those tested			88%	90%	88%	78%
Cabana	Rudy	DOA	x	x	x	x x
Manibusar	Joseph C.	DOA	x	x		
Pereira	Emeline	DOA	x			
Pilipina	Rally	DOA	x	x		
Ogo	Lisa	Person w/disability		Proficient	x x	x x
Duenas	Evelyn	Person w/disability	x	Proficient	x x	x x

2008 GMTA Listing

Kloppenburger Enterprises, Inc.					
Turtle Tours					
		Social Security			
	Name of Employee	Number	Job Title	Training Status	Police Clearance
1	Albert Bustos	[REDACTED]	Bus Driver	Proficient	7/3/2008
2	Anthony Quintanilla	[REDACTED]	Bus Driver/Dispatcher	Proficient	6/23/2008
3	Baskas Merk	[REDACTED]	Bus Driver	Proficient	8/28/2008
4	Douglas Racelis	[REDACTED]	Bus Driver	Proficient	7/16/2008
5	Echiro Chiepot	[REDACTED]	Bus Driver	Proficient	7/28/2008
6	Erson Aunu	[REDACTED]	Bus Driver		9/3/2008
7	Eugene de Guzman	[REDACTED]	Bus Driver	Proficient	7/16/2008
8	Frankie Nauta	[REDACTED]	Bus Driver	Proficient	8/4/2008
9	Gregorio Taitague	[REDACTED]	Bus Driver	Proficient	7/3/2008
10	Joaquin Talsague	[REDACTED]	Bus Driver	Proficient	7/25/2008
11	Joey Tibajares	[REDACTED]	Bus Driver	Proficient	
12	Jonathan Yinmed	[REDACTED]	Bus Driver		7/10/2008
13	Jose Reyes Jr	[REDACTED]	Bus Driver		12/4/2008
14	Lawrence Nelson	[REDACTED]	Bus Driver	Proficient	7/1/2008
15	Mathew Tman	[REDACTED]	Bus Driver		9/10/2008
16	Shawn Wolford	[REDACTED]	Bus Driver	Proficient	7/9/2008
17	Vincer Phillip	[REDACTED]	Bus Driver	Proficient	8/4/2008
18	Wesly Ersin	[REDACTED]	Bus Driver	Proficient	7/16/2008
19	Clarissa Pocalgue	[REDACTED]	Dispatcher	Proficient	
20	Esabel Pangelinan	[REDACTED]	Dispatcher	Proficient	5/15/2008
21	Kevin Torres	[REDACTED]	Dispatcher	Proficient	
22	Paul Rabago	[REDACTED]	Dispatcher	Proficient	12/5/2008
23	KelvinJohn Tedtaofao	[REDACTED]	Mechanic Helper		8/6/2008
24	Kenneth Sablan	[REDACTED]	Body man		7/29/2008
25	Kevin Rugante	[REDACTED]	Mechanic		
26	Michael Piersing	[REDACTED]	Mechanic		8/7/2008
27	Michael Tenorio	[REDACTED]	Mechanic		8/1/2008
28	Robert Hancock	[REDACTED]	Mechanic		8/4/2008
29	Sahle Sohar	[REDACTED]	Mechanic Helper		
30	Victor Dungca	[REDACTED]	Mechanic		7/29/2008

2/4
06-01-2009
10:05:44 a.m.
Kloppenburger Enterprises
671-649-3253

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2008 GMTA Listing

	Name of Employee	Number	Job Title	Training Status	Police Clearance
GUAM SANKO TRANSPORTATION, INC.					
	GMTA DRIVERS (FULL-TIME)	S/S #	Job Title	Training Status	Police Clearance
1	Jesus Duenas (JESUS)	[REDACTED]	Bus Driver	Proficient	4/30/2008
2	Therese Aguon (THERESE)	[REDACTED]	Bus Driver		4/29/2008
3	Rospy Hidalgo (RESPY)	[REDACTED]	Bus Driver	Proficient	6/4/2008
4	Fofaren Alberto (ALBERT)	[REDACTED]	Bus Driver		4/25/2008
5	Derrick Salas (DERRICK)	[REDACTED]	Bus Driver		5/22/2008
6	Vincent Salas (BEN)	[REDACTED]	Bus Driver	Proficient	4/21/2008
7	Augustin Sanchez (GUS)	[REDACTED]	Bus Driver	Proficient	4/30/2008
	GMTA DRIVERS (PART-TIME)	S/S #	Job Title		
8	Angel Dacanay (ANGEL)	[REDACTED]	Bus Driver	Proficient	5/22/2008
9	Benito Santos (BENITO)	[REDACTED]	Bus Driver	Proficient	
10	David Yamasta (DAVID)	[REDACTED]	Bus Driver		5/1/2008
11	Vicente Torre (VINCE)	[REDACTED]	Bus Driver	Proficient	4/29/2008
12	Glenn Palomo (GLENN)	[REDACTED]	Bus Driver		5/19/2008
13	Arlene Paguio	[REDACTED]	Bus Driver		5/28/2008
14	Osamu Kaji (KAJI)	[REDACTED]	Mechanic		
15	Nelson Sanchez (NELSON)	[REDACTED]	Mechanic		
16	Michael Sanchez (MIKE)	[REDACTED]	Mechanic		
17	Reynold Sanchez (REY)	[REDACTED]	Mechanic Helper		
18	Nholy Sotelo (NHOLY)	[REDACTED]	Mechanic Helper		
19	Rolando Gawat (ROLLY)	[REDACTED]	Body man		
20	Ricardo Habljan (RICARDO)	[REDACTED]	Mechanic Helper		
21	Renato Jaravata (RENATO)	[REDACTED]	Mechanic Helper		
Micronesia Hospitality Inc.					
		Social Security		Training Status	Police Clearance
	Name of Employee	Number	Job Title		
1	ALBERTO PACHO	[REDACTED]	Bus Driver	Proficient	4/19/2008
2	ALFREDO SILVERIO	[REDACTED]	Bus Driver		4/28/2008
3	ERICK EDMUND	[REDACTED]	Bus Driver	Proficient	4/22/2008
4	FELIPE BABAUTA	[REDACTED]	Bus Driver	Proficient	4/14/2008

2008 GMTA Listing

	Name of Employee	Number	Job Title	Training Status	Police Clearance
5	JACQUELINE AQUINO	[REDACTED]	Bus Driver	Proficient	
6	JOHN PENAFLO	[REDACTED]	Bus Driver		4/28/2008
7	KIRINO YOICHI	[REDACTED]	Bus Driver	Proficient	5/6/2008
8	MANUEL QUIFUNAS	[REDACTED]	Bus Driver		5/15/2008
9	POLICARPIO CARLOS	[REDACTED]	Bus Driver		4/28/2008
10	RICKY RABAGO	[REDACTED]	Bus Driver	Proficient	4/17/2008
11	ROBERT QUINATA	[REDACTED]	Bus Driver	Proficient	4/28/2008
12	SONI SINFIANO	[REDACTED]	Bus Driver	Proficient	4/21/2008
13	TEDDY SAGUILLA	[REDACTED]	Bus Driver	Proficient	4/18/2008
14	TEOFILO PATAGUE	[REDACTED]	Bus Driver	Proficient	4/21/2008
15	PEREZ, PATRICK	[REDACTED]	Mechanic		
16	TANG, WEN TIEN	[REDACTED]	Mechanic		

